

THE AUSTRALIAN CAT FEDERATION (INC)
RULES, REGULATIONS & BY-LAWS

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PART 1 – ACF ADMINISTRATION¹

1.1 All member bodies agree to abide by the ACF (Inc). Constitution and By-Laws, and do so at the time of application and renewal of membership.

1.2. In the event of a 75% vote of the member bodies in favour of an item of ACF policy, that decision becomes binding on the member' bodies.

1.3 RECOGNISED GOVERNING/CONTROLLING BODIES WITHIN AUSTRALIA.²

A Definition of Recognised bodies

- a) CCCA means the Co-ordinating Cat Council of Australia Inc.
- b) ACF means the Australian Cat Federation (Inc).
- c) Other Australian Governing Body means a governing/registering body other than CCCA or ACF.

- B a) Judges licensed by any Other Australian Governing Body may not be appointed to officiate in any capacity at shows conducted by ACF or an ACF member body.
- b) Awards made by judges licensed by any Other Australian Governing Body will not be recognised

1.4 Within Australia, ACF Inc and its member bodies recognise the registrations, awards and Judges of Cat Organisations which are affiliated with ACF Inc and CCCA.

- a) ACF member bodies may recognise the registrations and pedigrees of Cat Organisations which are affiliated with ACF, CCCA or their member bodies as well as ANCATS registered cats which can be verified by the data recorded in their own, or other ACF or CCCA Inc member bodies' registers, if the breeding of such cats is within ACF Breeding Rules.
- b) The progeny of cats which have been imported into the ANCATS register from overseas be accepted on verification to the satisfaction of a member body of the parents' export certified pedigrees and that the breeding of such cats is within the ACF Inc. Breeding Rules.
- c) That cats which comply with subparagraphs (a) and/or (b) above may be shown in member body's shows.
- d) ACF and its affiliates recognise the awards and Judges of recognised International Cat Organisations with the exception of judges licensed by any Other Australian Governing Body.

1.5 The Secretary of ACF (Inc). will inform and involve any member body as soon as any matter pertaining to their state arises.

1.6 Assistant Secretary, appointed as required by the Committee, with no voting rights, unless the nominated Committeeperson of a member body.³

¹ Amended 2010 Annual General Meeting

² Clause 1.3 & 1.4 amended June 2016

³ Clause 1.6 added June 2015

- 1.7 The ILO shall have the responsibility of communicating with overseas bodies, but all such communications must be channelled through the Secretary.
- 1.8 All member bodies are required to respond with subsequent agreement within 60 (sixty) days of circulation of the minutes of the meeting.⁴
- 1.9 It is the responsibility of each member body to see that the ACF (Inc). Secretary is at all times in possession of a current copy of each member bodies Constitution (updates forwarded after each AGM) and a current list of Office Bearers for each member body to be kept purely for filing.
- 1.10 An ACF (Inc). Yearbook Editor will be appointed each year and each member body should appoint and name at the ACF (Inc.) Annual General Meeting a yearbook coordinator to work with the Year Book Editor to supply advertisements, photos and copy by the specified copy date.

2 - BANKING AND FINANCE

- 2.1. Except with the authority of the committee, no payment of a sum exceeding ten dollars shall be made from the funds of the Federation otherwise than by cheque drawn on the Federation's bank account, but the committee may provide the Treasurer and/or Secretary with a sum to meet urgent expenditure, subject to the observance of such conditions in relation to the use and expenditure thereof as the committee may impose.

2.2. AUDIT OF ACCOUNTS

- (1) Once at least in each financial year of the Federation, the accounts of the Federation shall be examined by the auditor.
- (2) The auditor shall certify as to the correctness of the accounts of the Federation and shall report thereon to the members present at the annual general meeting.
- (3) In his/her report, and in the certifying to the accounts, the auditor shall state –
 - a) whether he/she has obtained the information required by him/her,
 - b) whether in his/her opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position of the Federation according to the information at his/her disposal and the explanations given to him/her and as shown by the books of the Federation, and
 - (c) whether the rules relating to the administration of the funds of the Federation have been observed.
- (4) The Treasurer of the Federation shall cause to be delivered to the auditor a list of all the accounts, books and records of the Federation

⁴ Clause 1.8 amended June 2016

- (5) The auditor –
- (a) has a right of access to the accounts, books, records, vouchers, and documents of the Federation;
 - (b) may require from the servants of the Federation such information and explanations as may be necessary for the performance of his/her duties as auditor;
 - (c) may employ persons to assist him/her in investigating the accounts of the Federation and
 - (d) may, in relation to the accounts of the Federation, examine any member of the committee or any servant of the Federation.

3 – ELECTION OF MEMBERS OF COMMITTEE

- 3.1** Currently standing Officers of the Federation to advise the Secretary in writing if they decline re-nomination for Executive position by the 30th March and the Secretary will notify the Executive Committee.
- 3.2** Should any of the current Officers of the Federation decline re-nomination for Executive Position after this date it shall be in writing to the Secretary who will notify the Executive Committee.

SUB-COMMITTEES AND EXECUTIVE COMMITTEE

- 3.3** The Secretary of the Federation is responsible for calling meetings of a sub-committee.
- 3.4** Written notice of each sub-committee meeting shall be served on each member of the sub-committee by delivering it to him/her at a reasonable time before the meeting or by sending it by post in a pre-paid letter addressed to him/her at his/her last known place of abode in time to reach him/her in due course of post before the date of the meeting.
- 3.5** The President, in consultation with the executive committee, can issue instructions in matters of urgency.

4 WORLD CAT CONGRESS MEETING

- 4.1.** A delegate to attend the WCC AGM will be elected annually at the ACF AGM. The WCC delegate will normally be the President, Vice president or Secretary in line with the delegates representing the other member organisations attending. If none of these persons, can attend the meeting then a delegate will be appointed from the ACF executive.
- 4.2** An advisor to the delegate attending the WCC meeting will be the ILO unless unable to attend and then the advisor to be selected from the ACF executive members already attending, appointed by the Executive or elected annually at the ACF AGM. Only the Delegate to be funded by ACF.

ⁱ amended at 2012 Annual General Meeting